



**The Park Federation Academy Trust**

**Risk Assessment Policy**

**2016 – 2019**

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## Approval

<b>Signed by CEO and Federation Principal on behalf of the Board of Directors</b>	Dr. Martin Young
<b>Date of approval</b>	September 2016
<b>Date of review</b>	September 2019

## Policy Statement

### Philosophy

The safety of children, staff and visitors is of paramount importance to The Park Federation Academy Trust. Risk Assessments will be given appropriate attention by management, to reflect this. It is our aim that the work and education environment is as safe as can reasonably be achieved and our staff are well trained in procedures for maintaining a safe environment.

The Board of Directors recognises and accepts its statutory responsibilities as an employer, a landlord and as an owner of premises, as defined under the relevant Health and Safety legislation. It will take all steps reasonably practicable, to secure the safety of its employees, together with that of other relevant persons, by taking general precautions to make its premises safe.

**The following areas require risk assessments and where necessary dynamic risk assessments will be completed.**

Area	Persons accountable for ensuring this activity is completed
Fire Risk Assessments	Chief Operating Officer
Asbestos Risk Assessments	Chief Operating Officer
Legionella	Chief Operating Officer
Gas Safety	Chief Operating Officer
Electrical Safety	Chief Operating Officer
Site and Premises	Chief Operating Officer
Play Equipment	Chief Operating Officer
Control of Substances Hazardous Health (COSHH)	Chief Operating Officer
Display Screen Equipment (DSE)	Chief Operating Officer
Manual Handling	Chief Operating Officer
Lone Working	Chief Operating Officer
Working at Height	Chief Operating Officer
Grounds Equipment	Chief Operating Officer
Work related stress	Chief Operating Officer/Principal
Educational Visits and Trips	Principal
PE Activities	Principal
Swimming Trips	Principal
After School and Breakfast Club	Principal
Classroom and Corridors	Principal
Violence to Staff and Children	Principal
Blood borne infections	Principal
Medical Conditions and medication	Principal
Restraint	Principal

**The Trust conducts risk assessments in line with the Health and Safety Executives guidance.**

- Step 1: Identify the hazards.
- Step 2: Decide who might be harmed and how.
- Step 3: Evaluate the risks and decide on precautions.
- Step 4: Record your findings and implement them.
- Step 5: Review your risk assessment and update if necessary.

**Reviewed September 2016**

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