

14th October 2019

Dear Parents and Carers,

Parent's Evening at Lake Farm Park Academy- 5th November and 6th November 2019

We are holding this term's Parent's meetings on the 5th November 2019 and 6th November 2019. This is a chance for you to speak to your child's teacher and understand how your child has progressed in their learning since you last met with the class teacher, their behaviour in class and to find out how you can help them at home with any support they may need.

The relationship between school and home is vital in supporting the success of your child and so we hope that all parents will take up the opportunity of this meeting. All meetings will take place in your child's classroom, but please come to Main Reception at school.

All appointment slots are a maximum of 10 minutes. Please fill in the reply slip and hand it back to your child's class teacher. In addition we are trialling the new booking system. Parents will receive an email and have to follow the link to book your slot. If you haven't provided the school with your email address please come to the front office to update your records.

Online system will open for booking on the 15th of October at 4PM.

Yours sincerely,

Ms.H. Buttar
Principal

Parent's Evening Meeting Appointments

Name of child _____ Class _____

My child has siblings in class/es _____

We will try to allocate a time as close to your preference as we can, but cannot promise to do so. Please circle your preferred slot:

Tuesday, 5th November 2019

3.30pm - 4pm 4pm - 4.30pm 4.30pm - 5pm 5pm-5.30pm

Wednesday 6th November 2019

3.30pm - 4pm 4pm - 4.30pm 4.30pm - 5pm 5pm - 5.30pm
5:30pm - 6pm 6pm - 6:30pm 6:30pm - 7pm