

16th September 2020

Dear Parents/Carers,

Secondary School Application September 2021

This is the first time that our Year 6 children will be applying for admission places in secondary schools in Hillingdon.

The information below is to assist your child and you to make the best decision about their next school after they leave the primary school system.

For children born between 1 September 2009 and 31 August 2010 they will be starting secondary school in September 2021.

Before you apply :

- Please read the brochure at <https://archive.hillingdon.gov.uk/secondary> this contains a lot of useful information on making your application, choosing your schools, frequently asked questions and all of the schools' individual criteria and contact details.
- Visit schools' website. The majority of schools have created virtual information which may contain the following:
 - Video message from the head teacher
 - Tour of the school
 - Q&A session
 - Some schools have already created a virtual pdf. which is attached
 - Read how to apply FAQ - copy attached

School Open Evenings Autumn 2020

Every year schools hold open evenings for parents to provide information specific to their schools however, with the unforeseen impact of COVID-19, a large public event is currently no longer an option. That doesn't mean you can't explore the schools online as this year many schools are creating virtual information. Please visit schools individual websites for further advice.

Grammar school information for September 2021

Due to current circumstances surrounding COVID-19, you may want to contact the grammar schools directly to find out if test dates have been affected. Please read the designated page on grammar schools on <https://archive.hillingdon.gov.uk/secondary> for further advice and support.

Applying

Closing date for applications is Saturday 31 October.

Lake Farm Park Academy
Botwell Common Road
Hayes, Middlesex UB3 1JA
Tel : 02085732622
Email : lfpaoffice@theparkfederation.org



The Park
Federation

to question is to grow

Lake Farm Park Academy

Learning, Achieving, Aspiring Together

To give your child the best possible chance of being offered their preferred school(s), please ensure your application is received on time. Hillingdon Council cannot be held responsible for any delays in the post or problems with internet providers; we would therefore recommend you submit your application by **Friday 23 October 2020** to ensure it is received on time.

If you are having difficulties making an application online, please find instructions on how to create and complete an online application on <https://archive.hillingdon.gov.uk/secondary>

Offer Day

National offer day is Monday 1 March 2021.

Proof of address

You are required to submit a proof of address alongside your application. Please be aware that when you apply online you will not be able to attach any documentary evidence until after you have submitted your application.

Supplementary information forms

Please note some schools, such as faith schools, require the completion of a supplementary information form (SIF). This is so that they can decide which pupils should have the highest priority when making offers. SIFs are available directly from each school and their website. They must be returned to the school or to the address provided by the school by the specified deadline, which may differ between schools.

The following schools require SIFs to be completed in order to process applications. SIFs can only be considered if they have a direct bearing on oversubscription criteria or for the purpose of selection by aptitude or ability.

Schools must still accept applications without a completed SIF as all schools have to consider 'other applicants'. Further details for specific schools can be found on : <https://archive.hillingdon.gov.uk/secondary>

Statistics

Information on furthest distances offered for Hillingdon Secondary Schools can also be found on <https://archive.hillingdon.gov.uk/secondary>

We will upload all this information, including a PowerPoint to support you on Google Classroom, the school app. and our website <https://www.lakefarmpark.academy>

Please ensure that you follow the advice and steps outlined above to submit your child's secondary school application before the **deadline of 31st October 2020.**

Yours sincerely,

Ms Buttar
Principal

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